



Research Accommodation Booking Form

*This form must be filled out and signed by each person (occupant) requesting accommodation in the Nunavut Research Institute (NRI) research accommodation units in Iqaluit, Igloolik, or Arviat. All requests must also be signed by an NRI authority.

OCCUPANT INFORMATION

Name:	City:
Affiliation:	Street Address:
Province/State and Postal Code:	Email:
Country:	Phone:

Research Project Title (If applicable)	
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ACCOMMODATION LOCATION (PLEASE CHECK ONE)

IQALUIT <input type="checkbox"/>	IGLOOLIK <input type="checkbox"/>	ARVIAT <input type="checkbox"/>
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Check-in Date	
Checkout Date	
Total Number of Days	

Key issued (Date, initial)	
Key returned (Date, initial)	

By signing below the occupant agrees to abide by all terms and conditions detailed in the accommodation occupancy guidelines (Annex A, attached).

Signature of occupant		Date
Signature of NRI Authority		Date

Annex A: Accommodation Occupancy Guidelines for Nunavut Research Institute

- 1) Keep all shared spaces clean and tidy and always maintain good hygiene practices. NRI staff do not provide daily janitorial and cleaning services in the apartment. You are expected to wash your own dishes, wipe down counters, mop floors, take out garbage, and do your own laundry regularly. You must throw out your garbage and wash and dry your bedding before checkout.
- 2) Help keep the apartment secure. Do not allow entry to unauthorized visitors or guests. You are responsible for looking after any building key assigned to you and you may not give the key to any other person.
- 3) Drug and alcohol use is strictly prohibited. If you are caught using drugs or alcohol in the apartment you will face immediate eviction.
- 4) Be respectful of other guests and do not disrupt their sleep; remember, the apartment is a shared facility. No loud music or loud phone/video calls at late hours.
- 5) No chemicals are permitted in the apartment; and the fridge and freezer may not be used for specimen storage unless first approved by the NRI.
- 6) You must remove all research equipment, samples, and all personal effects at the time of checkout. You will be charged an additional cleaning fee if you do not leave the apartment clean when you check out.
- 7) You must ensure that all windows and doors are closed and locked at the time of checkout if no one else is staying in the apartment.
- 8) Please bring all personal hygiene products needed for your stay.

Please report any building maintenance or security issues immediately to the NRI's Manager of Research Services, Sean Qappik, by phone at 867-979-7239 or by e-mail at sean.qappik@arcticcollege.ca.