



Nunavut Research Institute

License Holder Reporting requirements

For research undertaken in the 2024 calendar year (commencing January 01, 2024 and ending December 31, 2024)

Project Title:
Project Leader(s): Full name, affiliation, and contact information (address, phone number, email) of each project leader (principle investigator and co-PIs)
Project Team: Full name, affiliation, and address (name of city/community and province/territory/state) of each member of the project team

Abstract: A concise summary of what was done, found, and concluded to date, and how the results/information will be used. This summary must be translated into the appropriate dialect of Inuktut. Suggested length: 250-300 words. *This section will be published in the NRI's annual compendium of licensed research
Key messages: Concise, plain language summary of key take-away messages of work to date, findings and conclusions. Preferably 3-5 points, in bullet form.

Objectives: Project objectives, preferably in bullet form.
Annual activities: A description of activities and methods carried out during the current reporting period. This section should answer the questions: What? Where? When? Who? How? Include dates team members conducted research at remote field sites or collected data (including interviews) in communities; append a map with locations and/or coordinates of remote field sites, if applicable.

Results and Achievements: Findings and results to date of the above activities, highlighting any key research achievements (see guide below for formatting tips regarding tables and figures).
Challenges/Obstacles: In this section, please comment on any challenges/obstacles (if any) that you experienced during this project year. If there were any actions to mitigate or resolve these challenges, please list them here. Were any concerns raised regarding the conduct of research team members or the impacts of the project?

Expected Project Completion Date: Provide month and year of expected completion date of the project.
Project website (if applicable): If your project has a presence on the internet, including a website and/or social media page, please provide the link and/or account handle.
Citations: Please append a complete reference list if citations are used anywhere in the document.
POLICY RELEVANCE
Does this research support policy development or decision-making in Nunavut? If yes, please describe.

RESEARCH OUTCOMES: BENEFITS Community engagement: Briefly list and describe any community consultation, engagement, collaboration and outreach activities that you have undertaken for the project; describe the role(s) that community members and/or specific organizations have played in research co-design and activities. Youth engagement: Briefly list and describe any outreach, school or classroom activities that you have undertaken for the project; describe the role(s) that youth have played in your research activities.

Training and Employment:
How many Nunavummiut received training from team members? Please describe training and/or
compensation provided.
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How many team members received training from Nunavummiut? Please describe training received
and/or what knowledge sharing and/or skills exchange took place.
and/or what knowledge sharing and/or skins exchange took place.
How many Nunavummiut received employment? Please describe employment type and length, role(s)
and responsibilities, and compensation provided.
How many Nunavummiut received honoraria as research participants? Please describe method of
participation (interview, observation, sample, survey, etc.), including compensation provided.
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	Research					
	□ Post-Doctoral Research					
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BUDGET

Please complete the table below to detail your projected and actual research expenditures during the reporting period.

Category	Planned/Approved Expenditure	Actual Expenditure
Travel and Accommodation		
Equipment, Materials and Supplies		
Salaries/Wages for Nunavut residents		
Salaries/Wages for non-Nunavut resident researchers		
Professional Fees and services in Nunavut		
Professional Fees and Services outside of Nunavut		
TOTAL EXPENDITURES		

List the total \$ amount of funding from each funding source for your full research program, including in- kind support
RESEARCH OUTPUTS / REPORTING TOOLS
What research outputs were generated? Please list below and append copies of each. Specify which outputs (if any) may be made public on the NRI research licensing database.

Have peer-reviewed manuscripts been published as a result of your project? If Yes, complete the following table:

Full citation	Publicly accessible/ free to access (Y/N)	Link (if available) and DOI (if available)
f No, do you intend to submit a m	anuscript (or manuscripts) for peer reviev	wed publication?

Examples of these	iewed materials produced to materials include (but are no tions, non-peer reviewed pu	ot limited to): websites, repo	thesize results to the public? orts, brochures, podcasts,
If Yes, complete the	e following table:		
Title	Description of Materials	Link (if available)	DOI (if available)
	velop a communications plan		ications/reporting tools used, and
	mmiut credited and/or acknohies, article acknowledgeme		uts, such as co-authorship,
DATA AND INTELLE		charing agreement and for in	stallactual proporty rights
agreement with a c	a research agreement, data-scommunity and/or designate	d Inuit organization (DIO)? I	f yes, please explain.
Do intellectual prop	perty rights apply to your res	earch? II yes, please explain	•

PHOTOGRAPHS

If possible, please provide high-resolution photos of licensed research activities that NRI may use in communication materials, organizational reporting, and other promotional purposes. The photographer and all recognizable people in each photo must sign the attached Photo and Video Release form. Please also complete the table below for each photo provided and submit to NRI along with all required NRI photo release forms. The photographer/owner will be credited in all uses of the photograph(s).

File Name	Location	Description	Subjects	Photographer/Owner	Date

Would you like your project to be considered for a research profile and promotion by the NRI? Yes

FORMATTING TIPS

Main text:

Please supply report in a standard manuscript format (Microsoft Word format is required).

Tables:

Any number of tables can appear in one file (as long as they are clearly marked). Tables prepared using simple table formats as provided in word processing programs such as WordPerfect are preferred. Each table should be numbered according to its appearance in the text (e.g., Table 1, Table 2) and each should have a brief descriptive heading.

Figures:

Each figure or graphic element should be submitted as a separate file. Black & white and colour graphics are both acceptable. We can accommodate most standard graphic file formats, however, please indicate in which format the graphic was prepared.

References:

Please use the APA or MLA Citation Style while referencing throughout the report.

Size:

The size of the electronic document must not exceed 4MB (if larger than 4MB, please send attachments separately and number the emails).